

# BUS TRIP REPORT

Date: \_\_\_\_\_ Destination: \_\_\_\_\_

Event: \_\_\_\_\_ Bus # : \_\_\_\_\_

Odometer reading: Start: \_\_\_\_\_ End: \_\_\_\_\_

Departure Time: \_\_\_\_\_ Return Time: \_\_\_\_\_

Driver: \_\_\_\_\_ Approval: \_\_\_\_\_

OFFICE USE ONLY:

Amount Paid: \$ \_\_\_\_\_

Date Paid: \_\_\_\_\_

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