

**FRUITVALE ISD
ACTIVITY FUND CHECK REQUEST**

DATE: _____ Date Needed: _____

Activity Account or Club Name

Please issue a check to: _____

Attn: _____

Address: _____

Amount: _____

Reason for: _____

To the best of my knowledge, the club has sufficient funds in its account to cover this check request.

Sponsor

Principal Approval

Date

ATTACHED DOCUMENTATION FOR AUDIT PURPOSES

ATTACH AN ADDRESSED ENVELOPE FOR MAILING

FOR BUSINESS OFFICE USE ONLY

Approved by _____

Date _____

Check No. _____

